

MINUTES of the MEETING of the ERIE COUNTY WATER AUTHORITY held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 20th day of February, 2014.

PRESENT: Francis G. Warthling, Chairman
Earl L. Jann, Jr., Vice Chairman
Jerome D. Schad, Treasurer
Matthew J. Baudo, Secretary to the Authority/Personnel Director
Robert F. Gaylord, Executive Director
Robert J. Lichtenthal, Jr., Deputy Director
Wesley C. Dust, Executive Engineer
John B. Licata, Counsel
Paul H. Riester, Director of Administration
Karen A. Prendergast, Comptroller

ATTENDEES: Brian Gould

CALL TO ORDER

PLEDGE TO THE FLAG

I. - ROLL CALL

II. - READING OF MINUTES

Motion by Mr. Jann seconded by Mr. Schad and carried to waive the reading of the Minutes of the Meeting held on Thursday, January 23, 2014.

III. - APPROVAL OF MINUTES

Motion by Mr. Jann seconded by Mr. Schad and carried to approve the Minutes of the Meeting held on Thursday, January 23, 2014.

IV. - REPORTS (See "Report" Minutes for Details)

- A) SECRETARY/PERSONNEL**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE**

V. - COMMUNICATIONS AND BILLS

ITEM 1 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:

Motion by Mr. Jann seconded by Mr. Schad and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

ITEM 1

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Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.1	0335-15	551	TOMEL, UNIFORM SERVICE MECHANIC SHOP/LINE MAINTENANCE COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 Master P/O Amt Total Releases Open Amount 75,000.00 37,260.01 37,739.99	2/13/2014 ERIE COUNTY CONTRACT	40.96
1.2	0335-15	556	UNIFORM SERVICE STURGEON POINT COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 Master P/O Amt Total Releases Open Amount 75,000.00 37,628.35 37,371.65	2/13/2014 ERIE COUNTY CONTRACT	87.89
1.3	0335-15	557	TOMEL, UNIFORM SERVICE CONTROL COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 Master P/O Amt Total Releases Open Amount 75,000.00 37,727.14 37,272.86	2/13/2014 ERIE COUNTY CONTRACT	98.79
1.4	0335-15	558	TOMEL, UNIFORM SERVICE METER SHOP COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 Master P/O Amt Total Releases Open Amount 75,000.00 37,804.04 37,195.96	2/13/2014 ERIE COUNTY CONTRACT	76.90
1.5	0335-15	559	TOMEL, UNIFORM SERVICE MECHANIC SHOP/LINE MAINTENANCE COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 Master P/O Amt Total Releases Open Amount 75,000.00 37,845.00 37,155.00	2/13/2014 ERIE COUNTY CONTRACT	40.96
1.6	0335-15	560	TOMEL, UNIFORM SERVICE ECMA VOM 02/10/2014 COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 Master P/O Amt Total Releases Open Amount 75,000.00 37,930.72 37,069.28	2/13/2014 ERIE COUNTY CONTRACT	85.72

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<u>Item No.</u>	<u>Master P/O Number</u>	<u>Rel No.</u>	<u>Description and Vendor</u>	<u>Date</u>	<u>Amount</u>
1.7	0685-14	1	TOWN OF EVANS SURCHARGE 2014 Q4 2013 CUSTOMER SERVICE & BILLING TOWN OF EVANS Effective 1/01/2014 Thru 12/31/2014 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 1,000,000.00 78,674.50 921,325.50	2/13/2014	78,674.50
1.8	1053-13CL	33	LIQUID CHLORINE 2/10/2014 STURGEON PT. & VAN DE WATER PLANT JCI JONES CHEMICALS (CALEDONIA NY) Effective 1/01/2013 Thru 12/31/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 318,600.00 152,928.00 165,672.00	2/13/2014	5,310.00
1.9	1053-15	8	CAUSTIC SODA 2/10/2014 ST POINT JCI JONES CHEMICALS INC Effective 11/01/2013 Thru 10/31/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 648,240.00 53,806.84 594,433.16	2/13/2014 CHEMICAL CONTRACT	6,613.80
1.10	1101-14	9	WATER MAIN MATERIALS CONT. ECMA K & S CONTRACTORS SUPPLY INC Effective 1/01/2014 Thru 12/31/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 600,000.00 55,089.25 544,910.75	2/13/2014	629.65
1.11	1401-14	17	3270-423-02 VUKELIC PUMP & S/C JAN. 2014 ECMA NATIONAL FUEL GAS CORP Effective 1/01/2014 Thru 12/31/2014 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 150,000.00 6,130.28 143,869.72	2/13/2014 NEW YORK STATE CONTRACT	2,411.73
1.12	1401-14	23	3746-809-10 STURGEON POINT JANUARY 2014 ECMA NATIONAL FUEL GAS CORP Effective 1/01/2014 Thru 12/31/2014 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 150,000.00 15,946.36 134,053.64	2/13/2014 NEW YORK STATE CONTRACT	3,637.43

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1.13	1401-14	24	4801-292-11 BOSTON PUMP STN. JANUARY'14 ECMA NATIONAL FUEL GAS CORP Effective 1/01/2014 Thru 12/31/2014 Master P/O Amt Total Releases Open Amount 150,000.00 16,050.50 133,949.50	2/13/2014 NEW YORK STATE CONTRACT	104.14
1.14	1403-10	50	WATER METERS CONT. 8/01/10-7/31/13 METER SHOP NEPTUNE TECHNOLOGY GROUP INC Effective 8/01/2010 Thru 7/31/2014 Master P/O Amt Total Releases Open Amount 11,268,813.00 5,124,205.75 6,144,607.25	2/13/2014 ECMA SUPPLIER CONTRACT	204,120.00
1.15	1407-14	21	1001-8504-711 TREVETT RD TANK JANUARY ECMA NEW YORK STATE ELECT(PO BOX 5600 ITHACA) Effective 1/01/2014 Thru 12/31/2014 Master P/O Amt Total Releases Open Amount 330,000.00 14,903.22 315,096.78	2/13/2014	49.30
1.16	1407-14	22	1001-0113-479 BROADWAY PUMP STN JAN.2014 ECMA NEW YORK STATE ELECT(PO BOX 5600 ITHACA) Effective 1/01/2014 Thru 12/31/2014 Master P/O Amt Total Releases Open Amount 330,000.00 15,987.92 314,012.08	2/13/2014	1,084.70
1.17	1407-14	23	1001-0112-091 WILLIAM ST PUMP STN JAN'14 ECMA NEW YORK STATE ELECT(PO BOX 5600 ITHACA) Effective 1/01/2014 Thru 12/31/2014 Master P/O Amt Total Releases Open Amount 330,000.00 17,827.72 312,172.28	2/13/2014	1,839.80
1.18	1415-14	23	98791-39106 BALL PUMP STATION JANUARY'14 ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2014 Thru 12/31/2014 Master P/O Amt Total Releases Open Amount 1,000,000.00 25,319.78 974,680.22	2/13/2014	7,156.07

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1.19	1415-14	24	85187-47109 VUXELIC PUMP STN JANUARY'14 ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2014 Thru 12/31/2014 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 1,000,000.00 26,869.69 973,130.31	2/13/2014	1,549.91
1.20	1415-14	25	59387-58103 VAN DE WATER RAW WATER JAN. ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2014 Thru 12/31/2014 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 1,000,000.00 31,136.02 968,863.98	2/13/2014	4,266.33
1.21	200735	142	60 NO. LOW TO MED VOLUME COPIERS ELL SQR(2), SRVCTR(3), LAB(1) XEROX CORPORATION (POB 827598) Effective 1/01/2012 Thru 12/31/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 64,389.78 23,759.57 40,630.21	2/13/2014 ERIE COUNTY CONTRACT	109.96
1.22	200735	146	60 NO. LOW TO MED VOLUME COPIERS ELL SQR(2), SRVCTR(3), LAB(1) XEROX CORPORATION (POB 827598) Effective 1/01/2012 Thru 12/31/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 64,389.78 24,435.53 39,954.25	2/13/2014 ERIE COUNTY CONTRACT	109.96
1.23	200754	5	LEATHER WORK GLOVES LINE MAINTENANCE CAMIONE SAFETY Effective 7/01/2012 Thru 6/30/2014 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 11,900.00 8,748.00 3,152.00	2/13/2014 ECMA SUPPLIER CONTRACT	1,458.00
1.24	200756	35	WINDOW CLEANING: 8/1/2012-7/31/13 ECMA SERVICE CENTER & WATER QUALITY LAB CLEARVIEW MAINTENANCE CORP Effective 8/01/2012 Thru 7/31/2014 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 7,618.00 5,969.00 1,649.00	2/13/2014	509.00

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1.25	200766	65	TIRES-SERVICES VARIOUS ECMA VEHICLES EDS TIRE SERVICE INC Effective 9/15/2012 Thru 9/15/2014 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 18,000.00 11,088.80 6,911.20	2/13/2014	225.00
1.26	2013002	10	PLUMBING SERVICE ECMA FACILITIES KANDEFER PLUMBING & HEATING INC Effective 5/13/2013 Thru 5/12/2014 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 9,950.00 5,079.56 4,870.44	2/13/2014	214.50
1.27	2013012	11	CARBON DIOXIDE EQUIP. RENTAL JAN 2014 VAN DE WATER PLANT IRISH CARBONIC & WELDING CORP Effective 10/28/2013 Thru 10/27/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 8,000.00 911.98 7,088.02	2/13/2014	50.00
1.28	2013012	12	CARBON DIOXIDE KEEPFILL PROGRAM VAN DE WATER PLANT IRISH CARBONIC & WELDING CORP Effective 10/28/2013 Thru 10/27/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 8,000.00 973.90 7,026.10	2/13/2014	61.92
1.29	2013015	5	VARIOUS SIGNS AND BARRICADES ROAD WORK LOCATIONS US TRAFFIC CONTROL, INC. Effective 1/01/2014 Thru 12/31/2014 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 165,000.00 42,401.00 122,599.00	2/13/2014	9,880.50
1.30	2014008	6	DOOR MAT SERVICES 2014 SER.CEN., ST.PT., VAD DE MAT., WATER LAB ERIE COUNTY CONTRACT COYNE TEXTILE SERVICE Effective 1/01/2014 Thru 1/31/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 5,000.00 219.27 4,780.73	2/13/2014	18.90

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1.31	2014008	7	DOOR MAT SERVICES 2014 SER.CEN., ST.PT., VAD DE MAT., WATER LAB ERIE COUNTY CONTRACT COYNE TEXTILE SERVICE Effective 1/01/2014 Thru 1/31/2015 Master P/O Amt Total Releases Open Amount 5,000.00 226.83 4,773.17	2/13/2014	7.56
1.32	2014008	8	DOOR MAT SERVICES 2014 STURGEON POINT COYNE TEXTILE SERVICE Effective 1/01/2014 Thru 1/31/2015 Master P/O Amt Total Releases Open Amount 5,000.00 272.19 4,727.81	2/13/2014 ERIE COUNTY CONTRACT	45.36
1.33	2014008	9	DOOR MAT SERVICES 2014 SER.CEN., ST.PT., VAD DE MAT., WATER LAB ERIE COUNTY CONTRACT COYNE TEXTILE SERVICE Effective 1/01/2014 Thru 1/31/2015 Master P/O Amt Total Releases Open Amount 5,000.00 305.58 4,694.42	2/13/2014	33.39
1.34	3278-14MA	6	A/C 0100412488 MAINTN S/C & ELL SQ FEB. ST. PT., VDM., SER CEN,ELL SQ. & HQ LAB NEW YORK STATE CONTRACT AVAYA INC (LOUISVILLE) Effective 1/01/2014 Thru 12/31/2014 Master P/O Amt Total Releases Open Amount 75,000.00 4,774.05 70,225.95	2/13/2014	2,045.18
1.35	3919-14	1	VILL OF BLASDELL SURCHARGE 2014 Q4 2013 CUSTOMER SERVICE & BILLING VILLAGE OF BLASDELL Effective 1/01/2014 Thru 12/31/2014 Master P/O Amt Total Releases Open Amount 350,000.00 68,770.31 281,229.69	2/13/2014	68,770.31
1.36	4121-14	5	WATER MAIN MATERIALS CONT. ECHA EVERETT J PRESCOTT INC (BLASDELL, NY) Effective 1/01/2014 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 200,000.00 11,020.24 188,979.76	2/13/2014	263.52

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<u>Item No.</u>	<u>Master P/O Number</u>	<u>Rel No.</u>	<u>Description and Vendor</u>	<u>Date</u>	<u>Amount</u>
1.37	4988-14	2	SAF-GARD SHOES 2014 ERIE COUNTY WATER AUTHORITY SAF-GARD SAFETY SHOE COMPANY Effective 1/01/2014 Thru 12/31/2014 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 15,000.00 480.00 14,520.00	2/13/2014	200.00
1.38	5228-14	110	MAINTENANCE AGREEMENT FOR RADIO SYSTEM VARIOUS LOCATIONS FOR VEHICLES FEB 2014 FM COMMUNICATIONS INC Effective 4/01/2012 Thru 3/31/2014 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 107,832.00 58,804.91 49,027.09	2/13/2014	1,318.00
1.39	5574-16	3	LEGAL SERVICES AS NEEDED 2013 - 2016 LEGAL, LABOR RELATIONS & EMPLOYMENT GOLDBERG SEGALLA LLP Effective 10/03/2013 Thru 10/02/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 225,000.00 16,340.00 208,660.00	2/13/2014	6,940.00
1.40	5905-16	83	RECORDS MANAGEMENT SERV ECWA RECORDS MANAGEMENT(2007-2015) IRON MOUNTAIN RECORDS MANAGEMENT Effective 2/01/2007 Thru 1/31/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 180,000.00 73,801.50 106,198.50	2/13/2014 CONSULTANT	752.31
1.41	6440-14	1	VILL OF LANC SURCHARGE 2014 Q4 2013 CUSTOMER SERVICE & BILLING VILLAGE OF LANCASTER Effective 1/01/2014 Thru 12/31/2014 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 360,000.00 52,653.26 297,346.74	2/13/2014	52,653.26
1.42	6666-11	226	PICKUP & DISPOSAL ALUM-BASED RESID JAN 01/7,9,13,15,16,17,20,21,22,23,27,30,31 MODERN RECYCLING INC Effective 3/01/2011 Thru 2/28/2014 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 275,106.15 231,684.85 43,421.30	2/13/2014 CONTRACTOR	5,114.75

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1.43	6666-11	227	FEB SERVICE-VAN DE WATER 4CY CONTAINER 02/01/2014 TO 02/28/2014 MODERN RECYCLING INC Effective 3/01/2011 Thru 2/28/2014 Master P/O Amt Total Releases Open Amount 275,106.15 231,856.19 43,249.96	2/13/2014 CONTRACTOR	171.34
1.44	6666-11	228	DISPOSAL OF MATERIALS - ECMA PROPERTIES 8CY TRASH 3/WK 02/01/14 TO 02/28/14 SC MODERN DISPOSAL SERVICES INC Effective 3/01/2011 Thru 2/28/2014 Master P/O Amt Total Releases Open Amount 275,106.15 232,230.46 42,875.69	2/13/2014 CONTRACTOR	374.27
1.45	6666-11	229	8CY RECYCLING CONTAINER WEEKLY P/U SERVICE CENTER 02/01/2014 TO 02/28/2014 MODERN DISPOSAL SERVICES INC Effective 3/01/2011 Thru 2/28/2014 Master P/O Amt Total Releases Open Amount 275,106.15 232,282.46 42,823.69	2/13/2014 CONTRACTOR	52.00
1.46	6666-11	230	STURGEON POINT FEB 2014 ECMA MODERN RECYCLING INC Effective 3/01/2011 Thru 2/28/2014 Master P/O Amt Total Releases Open Amount 275,106.15 232,492.89 42,613.26	2/13/2014 CONTRACTOR	210.43
1.47	6666-11	231	FEB SERVICE-WATER QUALITY LAB 02/01/14 ECMA MODERN RECYCLING INC Effective 3/01/2011 Thru 2/28/2014 Master P/O Amt Total Releases Open Amount 275,106.15 232,557.89 42,548.26	2/13/2014 CONTRACTOR	65.00
1.48	7736-12	60	PROVIDE COLLECTION SERVICES CUSTOMER SERVICE SECURITY CREDIT SYSTEMS INC Effective 2/27/2009 Thru 2/26/2014 Master P/O Amt Total Releases Open Amount 50,000.00 28,057.36 21,942.64	2/13/2014	223.69

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1.49	8498-14	1	CITY OF TON SURCHARGE 2014 DEC 2013 CUSTOMER SERVICE & BILLING CITY OF TONAWANDA (SURCHARGE REPORT) Effective 1/01/2014 Thru 12/31/2014 Master P/O Amt Total Releases Open Amount 300,000.00 54,689.49 245,310.51	2/13/2014	54,689.49
1.50	8511-12	114	1966 SERVICE CTR & VUKELIC JANUARY 2014 ECMA SJE FBO ENERGYMARK, LLC Effective 11/01/2010 Thru 10/31/2014 Master P/O Amt Total Releases Open Amount 350,000.00 261,317.42 88,682.58	2/13/2014 NEW YORK STATE CONTRACT	4,915.06
1.51	8511-12	115	1965 VAN DE WATER JANUARY 2014 ECMA SJE FBO ENERGYMARK, LLC Effective 11/01/2010 Thru 10/31/2014 Master P/O Amt Total Releases Open Amount 350,000.00 268,690.01 81,309.99	2/13/2014 NEW YORK STATE CONTRACT	7,372.59
1.52	8511-12	116	1964 STURGEON POINT JANUARY 2014 ECMA SJE FBO ENERGYMARK, LLC Effective 11/01/2010 Thru 10/31/2014 Master P/O Amt Total Releases Open Amount 350,000.00 277,320.63 72,679.37	2/13/2014 NEW YORK STATE CONTRACT	8,630.62
Total Master P/O Releases:					52 545,364.45

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<u>Item No.</u>	<u>Purchase Order No.</u>	<u>Description and Vendor</u>	<u>Date</u>	<u>Amount</u>
2.1	AEG14-0014	OFFICE SUPPLIES INFORMATION SERVICES - RECORDS ROOM STAPLES ADVANTAGE (STATE CONTRACT)	2/13/2014 NEW YORK STATE CONTRACT	70.16
2.2	GAR14-0009	SLUDGE PLANT ASCO VALVE FOR BV-23 VAN DE WATER MIDWAY INDUSTRIES	2/13/2014	274.00
2.3	GAR14-0010	OIL FOR PLANT EQUIPMENT VAN DE WATER SUPERIOR LUBRICANTS CO INC	2/13/2014	1,464.10
2.4	GAR14-0015	GLOVES,OIL,LOKERROOM UPGRADE SUPPLIES VAN DE WATER GRAINGER (DEPT 846348423)	2/13/2014 NEW YORK STATE CONTRACT	503.58
2.5	GAR14-0016	PIPING FOR TEMPORARY AIR RELEASE VAN DE WATER ERB CO INC	2/13/2014	58.52
2.6	GAR14-0017	SHELF STANDARDS AND CLIPS VAN DE WATER MSC INDUSTRIAL SUPPLY CO INC	2/13/2014 NONE	49.96
2.7	GAR14-0018	SUCTION HOSE/FITTINGS FOR LINE TANK VAN DE WATER USA BLUEBOOK	2/13/2014	121.84
2.8	GJL14-0013	RICOH PRINTER MAINT - 1ST QUARTER 2014 DATA PROCESSING RICOH PRODUCTION PRINT SOLUTION	2/13/2014	4,403.61
2.9	GJL14-0015	CASE FOR IPAD AIR ECMA PROVANTAGE CORPORATION	2/13/2014	162.48
2.10	HM14-00001	HEALTH WAIVER REIMB MARCH 2014 HEATH WAIVER REIMB - RETIREE MICHAEL ROSSITER	2/13/2014	6,281.10

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2.11	JAT14-0007	ARBITRATION - PERB CASE #A2013-01 HUMAN RESOURCES DENNIS J CAMPAGNA (WHITE PLAINS)	2/13/2014	2,991.00
2.12	JHM14-0022	SOAPS ECMA GRAINGER (BUFFALO)	2/13/2014	1,070.00
2.13	JHM14-0033	INDOOR EXTENSION CORDS SERVICE CENTER MSC INDUSTRIAL SUPPLY CO INC	2/13/2014	64.50
2.14	JHM14-0034	HYDRANT PARTS KENNEDY K-81 REPAIR OF HYDRANTS THE VELLANO CORPORATION	2/13/2014	1,865.00
2.15	JHM14-0035	FREE CHLORINE TEST DISPENSER ECMA THOMAS SCIENTIFIC	2/13/2014	541.44
2.16	LJM14-0019	LAB SUPPLIES WATER QUALITY COLE-PARKER INSTRUMENT CO	2/13/2014	159.72
2.17	PDM14-0021	HOODED SWEATSHIRTS & COATS PRODUCTION PERSONELL MCKAYS CLOTHING & EMBROIDERY	2/13/2014	742.00
2.18	PDM14-0026	MECHANICAL SEAL REPAIR BROADWAY 1 JOHN CRANE INC (99 PEARCE TONAWANDA	2/13/2014	1,604.42
2.19	PDM14-0027	CALL-IN TOTE PICK UP VOM RECYCLE TOTES MODERN RECYCLING INC	2/13/2014	12.00
2.20	RFB14-0011	BACK PRESSURE/ANTI-SIPHON VALVE STURGEON POINT SLACK CHEMICAL COMPANY INC	2/13/2014	250.00

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Section: 2 Purchase Orders

<u>Item No.</u>	<u>Purchase Order No.</u>	<u>Description and Vendor</u>	<u>Date</u>	<u>Amount</u>
2.21	RFB14-0014	1" LIGHTWEIGHT PUMPS PLANTS HERTZ EQUIPMENT RENTAL (TONAWANDA)	2/13/2014	694.40
2.22	RFB14-0018	FOOD GRADE GREASE FOR SCREENS STURGEON POINT MSC INDUSTRIAL SUPPLY CO INC	2/13/2014	150.60
2.23	SAJ14-0008	ROOF REPAIR SERVICE CENTER DISPATCH DRAIN JAMESON ROOFING CO INC	2/13/2014 ERIE COUNTY CONTRACT	228.20
2.24	SDB14-0078	VEHICLE PARTS VEHICLE MAINT. REGIONAL INTERNATIONAL - BUFFALO	2/13/2014 NONE	94.61
2.25	SDB14-0082	VEHICLE PARTS VEHICLE MAINT. REGIONAL INTERNATIONAL - BUFFALO	2/13/2014 NONE	718.98
2.26	SDB14-0085	DIAGNOSTIC SOFTWARE UPDATE MECHANICS GARAGE SNAP-ON TOOLS CORPORATION	2/13/2014 ERIE COUNTY CONTRACT	766.70
2.27	SDB14-0086	VEHICLE FILTERS LINE MAINT MUMAY BUFFALO	2/13/2014 ERIE COUNTY CONTRACT	81.96
2.28	SDB14-0087	VEHICLE PARTS/SUPPLIES LINE MAINT MUMAY BUFFALO	2/13/2014 NONE	27.60
2.29	SDB14-0089	VEHICLE PARTS/SUPPLIES LINE MAINT MUMAY BUFFALO	2/13/2014 NONE	58.76
2.30	SEK14-0014	MISC SUPPLIES MAINTENANCE GRAINGER (DEPT 846348423)	2/13/2014	181.91

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Section: 2 Purchase Orders

<u>Item No.</u>	<u>Purchase Order No.</u>	<u>Description and Vendor</u>	<u>Date</u>	<u>Amount</u>
2.31	TAT14-0025	VARIOUS SUPPLIES VARIOUS DEPARTMENTS STAPLES ADVANTAGE	2/13/2014 NEW YORK STATE CONTRACT	139.79
			(STATE CONTRACT)	
Total Purchase Orders:			31	25,832.94

2/20/14

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Section: 3 Purchase Order Amendments

Item No.	Purchase Order No.	Rel No.	Description, Vendor and Amendment Reason	Date	Amendment Amount
3.1	BS13-00059		ROSEMOUNT GAUGE PRESSURE METERS ELLIS RD PUMP STATION ROSEMOUNT INC (NORTHEAST) SHIPPING CHARGES	2/06/2014	56.19-
			Orig P/O Amt Amendments Total P/O Amt		
			4,023.88 56.19- 3,967.69		

Total Purchase Order Amendments: 1 56.19-

Report Totals: 84 571.141.20

VI. - UNFINISHED BUSINESS (NONE)

VII. - NEW BUSINESS (RESOLUTIONS 2-26)

ITEM 2 - AUTHORIZATION TO AMEND ITEM NO. 3 OF THE MINUTES OF THE MEETING OF THE ERIE COUNTY WATER AUTHORITY HELD ON JANUARY 23, 2014 IN CONNECTION WITH THE FINAL ACCEPTANCE OF PROJECT WITH HOHL INDUSTRIAL SERVICES, INC. FOR CONTRACT NO. GHD-6A WASTEWATER TREATMENT FACILITY IMPROVEMENTS STURGEON POINT WATER TREATMENT PLANT, DERBY, NEW YORK, PROJECT NO. 201100169, CONTRACT NO. 12-28-10

Motion by Mr. Jann seconded by Mr. Schad

WHEREAS, Heretofore and on the 23rd day of January, 2014 the Erie County Water Authority ("Authority") authorized final acceptance of project with Hohl Industrial Services, Inc. for Contract No. GHD-6A Wastewater Treatment Facility Improvements Sturgeon Point Water Treatment Plant, Derby, New York, identified as Contract No. 12-28-10 in the amount of \$53,343.50; and

WHEREAS, Matthew J. Baudo, Secretary to the Authority advised that this amount was a typographical error and the correct amount is \$167,323.98; and

WHEREAS, Matthew J. Baudo, Secretary to the Authority recommends amending Item No. 3 of the Minutes of the Meeting of the Authority held on January 23, 2014 to reflect the correct amount of the final payment in the amount of \$167,323.98;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority hereby amends Item No. 3 of the Minutes of the Meeting of the Authority held on January 23, 2014 to reflect the correct amount of the final payment to Hohl Industrial Services, Inc. in the amount of \$167,323.98.

Ayes: Three; Commrs. Warthling Jann and Schad
Noes: None

ITEM 3 - AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH SECURITY CREDIT SYSTEMS, INC. TO PROVIDE COLLECTION SERVICES TO COLLECT DELINQUENT ACCOUNTS RECEIVABLE, PROJECT NO. 201300308

Motion by Mr. Jann seconded by Mr. Schad

WHEREAS, The Erie County Water Authority's ("Authority") Board of Commissioners authorized the issuance of a Request for Proposals ("RFP") to qualified firms to provide collection services to collect delinquent accounts receivable on December 19, 2013; and

WHEREAS, A copy of the RFP was sent to:

The ABC Companies, Inc.
Advanced Credit Solutions
American Credit Central
American Coradius Int
Comcol
Con Serve
First National Recovery Solutions
Frontline Recovery
Gateway Financial Services, Inc.
JMR Associates
Leading Edge Recovery Solutions
Security Credit Systems, Inc.
United Commercial Collections
WNY Solutions Group; and

WHEREAS, The only respondent to the RFP was Security Credit Systems, Inc.; and

WHEREAS, The RFP process was conducted pursuant to the enacted state legislation (New York State Finance Law §§139-j and 139-k) and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Upon evaluating the response to the RFP, the Authority deems it advisable to have Security Credit Systems, Inc. provide collection services to collect delinquent accounts receivable; and

WHEREAS, Security Credit Systems, Inc. have committed to a three-year period to provide collection services, commencing with the execution of the agreement with two (2) one-year renewals at the option of the Authority; and

WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director recommends that the Authority enter into an agreement with Security Credit Systems, Inc.;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority accepts the proposal of Security Credit Systems, Inc. to provide collection services to collect delinquent accounts receivable; and be it further

RESOLVED: Pursuant to New York State Finance Law §§139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures with the award and execution by the Authority of this agreement, the Restricted Period will cease; and be it further

RESOLVED: That the Chairman hereby is authorized to execute said agreement on behalf of the Authority; and be it further

RESOLVED: That the Secretary hereby is authorized to forward an executed copy of said Agreement together with a certified copy of this resolution to Security Credit Systems, Inc.

Ayes: Three; Commrs. Warthling Jann and Schad
Noes: None

ITEM 4 - AUTHORIZATION TO ENTER INTO A SERVICE AGREEMENT WITH TIME WARNER CABLE BUSINESS CLASS IN CONNECTION WITH THE ERIE COUNTY WATER AUTHORITY'S INTERNET, CABLE, ETHERNET PRIVATE LINE SERVICE AND PHONE SYSTEM

Motion by Mr. Jann seconded by Mr. Schad

WHEREAS, The Erie County Water Authority ("Authority") currently uses phone, Ethernet private line service, internet and cable service; and

WHEREAS, The Authority desires to exercise its right to have Time Warner Cable Business Class provide and install phone, Ethernet private line service, internet and cable service for the Authority off of the New York State Office of General Services State Contract; and

WHEREAS, Time Warner Cable Business Class has submitted a Service Agreement for the providing and installing of phone, Ethernet private line service, internet and cable service; and

WHEREAS, Matthew J. Baudo, Secretary to the Authority recommends acceptance of said agreement by the Authority;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority accepts the Service Agreement of Time Warner Cable Business Class for the providing and installing of phone, Ethernet private line service, internet and cable service off of the New York State Office of General Services State Contract under the terms and conditions set forth in said proposal; and be it further

RESOLVED: That the Chairman is hereby authorized to execute said agreement on behalf of the Authority; and be it further

RESOLVED: That the Secretary is hereby authorized to forward an executed copy of said Agreement together with a certified copy of this resolution to Time Warner Cable Business Class.

Ayes: Three; Commrs. Warthling Jann and Schad
Noes: None

ITEM 5 - AUTHORIZATION TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE TOWN OF CHEEKTOWAGA IN CONNECTION WITH THE RECONSTRUCTION OF NORTHCREST AVENUE, IN THE TOWN OF CHEEKTOWAGA, NEW YORK, PROJECT NO. 201100166

Motion by Mr. Jann seconded by Mr. Schad

WHEREAS, The Town of Cheektowaga ("Town") has initiated plans to undertake the reconstruction of Northcrest Avenue, between Union Road and Orchard Place in the Town of Cheektowaga, including pavement, curbs, drainage and driveway approaches; and

WHEREAS, The Erie County Water Authority ("Authority") completed the replacement of the existing watermain presently located on Northcrest Avenue prior to the construction project by the Town; and

WHEREAS, The Town and the Authority desire to enter into a Cooperative Agreement to coordinate and facilitate the reconstruction project and the restoration of the watermain project on Northcrest Avenue in order to achieve cost containment and efficiency;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority accepts the Cooperative Agreement between the Town and the Authority to coordinate and facilitate the reconstruction project and the restoration of the

watermain project on Northcrest Avenue in order to achieve cost containment and efficiency; and be it further

RESOLVED: That the Chairman is hereby authorized to execute said agreement on behalf of the Authority; and be it further

RESOLVED: That the Secretary is hereby authorized to forward an executed copy of said Agreement together with a certified copy of this resolution to the Town.

Ayes: Three; Commrs. Warthling Jann and Schad
Noes: None

ITEM 6 - AUTHORIZATION TO DISPOSE OF USED AND SCRAP COMPUTER EQUIPMENT TO SUNN KING ELECTRONICS RECYCLING

Motion by Mr. Jann seconded by Mr. Schad

WHEREAS, Paul H. Riester, Director of Administration advised that the Erie County Water Authority ("Authority") currently has data processing equipment that is either obsolete or not expected to be re-deployed at the Authority; and

WHEREAS, Paul H. Riester, Director of Administration advises that the County of Erie currently contracts with SunnKing Electronics Recycling to dispose of the County's electronic equipment including the donation process; and

WHEREAS, Paul H. Riester, Director of Administration recommends that the Authority exercise its right to use the County of Erie's contract with SunnKing Electronics Recycling to dispose of the Authority's data processing equipment as listed on attached Schedule "A"; and

WHEREAS, Matthew J. Baudo, Secretary to the Authority concurs with said recommendation;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority is hereby authorized to use the County of the Erie's contract with SunnKing Electronics Recycling to dispose of the Authority's data processing equipment as listed on attached Schedule "A".

Ayes: Three; Commrs. Warthling Jann and Schad
Noes: None

99C1516	INTELLISTATION M PRO
99C1525	INTELLISTATION M PRO
KPH1539	INTELLISTATION M PRO
KPGRM53	INTELLISTATION M PRO
KQPHNW4	INTELLISTATION M PRO
KQPHNY3	INTELLISTATION M PRO
KQPHPCS	INTELLISTATION M PRO
KQPHPCH8	INTELLISTATION M PRO
KQPHPCH9	INTELLISTATION M PRO
KQPHPD2	INTELLISTATION M PRO
KQPHPD8	INTELLISTATION M PRO
KQPHPD9	INTELLISTATION M PRO
KQPPHF2	INTELLISTATION M PRO
KQPPHPC2	INTELLISTATION M PRO
KQPPHK9	INTELLISTATION M PRO
KQTAWV3	INTELLISTATION M PRO
KQTAWV8	INTELLISTATION M PRO
KQVVFT9	INTELLISTATION M PRO
KQVVVF1	INTELLISTATION M PRO
KQVVVF0	INTELLISTATION M PRO
KQVVVF7	INTELLISTATION M PRO
KQVVFB8	INTELLISTATION M PRO
KQVVFW5	INTELLISTATION M PRO
KQVVFW7	INTELLISTATION M PRO
KQVVFX3	INTELLISTATION M PRO
KQVVFX5	INTELLISTATION M PRO
KQVVFX7	INTELLISTATION M PRO
KQVVFY8	INTELLISTATION M PRO
KQVVFZ7	INTELLISTATION M PRO
KQVVFZ8	INTELLISTATION M PRO
KQVGGA1	INTELLISTATION M PRO
KQVGGA2	INTELLISTATION M PRO
KQVVBG0	INTELLISTATION M PRO
KQVVBGB1	INTELLISTATION M PRO
KQVVBGS	INTELLISTATION M PRO
KQVVBGC1	INTELLISTATION M PRO
KQVVBGS	INTELLISTATION M PRO
KQWGHAA4	INTELLISTATION M PRO
KQWGHA6	INTELLISTATION M PRO
MU17698	LENOVO THINKCENTRE
MU17703	LENOVO THINKCENTRE
MU17705	LENOVO THINKCENTRE
MU17708	LENOVO THINKCENTRE
MU17708	LENOVO THINKCENTRE
MUMNMHG	LENOVO THINKCENTRE
MJ01268	LENOVO THINKCENTRE
MU17704	LENOVO THINKCENTRE
MURP617	LENOVO THINKCENTRE
MURP615	LENOVO THINKCENTRE
MJYMC11	LENOVO THINKCENTRE
MJYMC13	LENOVO THINKCENTRE
MJYMC15	LENOVO THINKCENTRE
MJYMC16	LENOVO THINKCENTRE
MJYMC21	LENOVO THINKCENTRE
MJYMC22	LENOVO THINKCENTRE
MJYMC24	LENOVO THINKCENTRE
MJYMC26	LENOVO THINKCENTRE
MJYMC28	LENOVO THINKCENTRE
MJYMC31	LENOVO THINKCENTRE
MUZBEM7	LENOVO THINKCENTRE
MJYMC30	LENOVO THINKCENTRE
78HHMHG	300PL PII400
BW08A784	COMPAQ P350 6849
66MCAD9	DISPLAY
VLTy917	DISPLAY
VLC7835	DISPLAY
ZF917I0457	DISPLAY
EKSS007527VI	Pioneer Display
DA020404	PANASONIC TV
USD017579	HP PRINTER
279081903	KVM SWITCH
KOARVF	IBM XSERIES 206
KQATXSB	IBM XSERIES 206
DOXX01	POWEREDGE
P420009818	ACCESS CARD PRINTER

ITEM 7 - AWARD OF CONTRACT TO APPLIED SPECIALTIES, INC. FOR THE FURNISHING AND DELIVERING OF LIME SLURRY TO THE ERIE COUNTY WATER AUTHORITY FOR USE IN THE TREATMENT OF WATER TREATMENT PLANT RESIDUALS FOR ONE YEAR FROM FEBRUARY 1, 2014 THROUGH JANUARY 31, 2015, PROJECT NO. 201400006 - \$55,200.00

Motion by Mr. Jann seconded by Mr. Schad

WHEREAS, The Erie County Water Authority (Authority) heretofore advertised in the Dodge Reports and Front Page on the 18th day of December, 2013, and in Business First on the 20th day of December, 2013, a notice inviting sealed bids or proposals in accordance with Section 1069 of the Public Authorities Law for the furnishing and delivering of Lime Slurry to the Erie County Water Authority for use in the treatment of water treatment plant residuals for one year from February 1, 2014 through January 31, 2015; and

WHEREAS, A sealed bid or proposal was opened in the office of the Authority on the 14th day of January, 2014, at 11:15 a.m., local time, and was as follows:

BIDDER	AMOUNT
Applied Specialties, Inc.*	\$55,200.00

*Only bid received; and

WHEREAS, The bid bond has been approved by Anthony Alessi, Claims Representative/Risk Manager; and

WHEREAS, Wesley C. Dust, P.E., Executive Engineer and Robert A. Niederpruem, Sr. Production Engineer have reviewed the specification and bid and determined that Applied Specialties, Inc. is a responsible bidder qualified to perform the project and have recommended that a contract be awarded to that firm for the abovementioned project;

NOW, THEREFORE, BE IT RESOLVED:

That it is hereby determined that Applied Specialties, Inc. is a responsible bidder for the abovementioned project, and that the Chairman is hereby authorized and directed to execute a contract with said contractor for the furnishing and delivering of Lime Slurry to the Erie County Water Authority for use in the treatment of water treatment plant residuals for one year from February 1, 2014 through January 31, 2015 in the total amount of \$55,200.00; and be it further

RESOLVED: Pursuant to New York State Finance Law §§139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures with the award and execution by the Authority of this contract, the Restricted Period will cease; and be it further

RESOLVED: That the Director of Administration is hereby authorized and directed to create a Master Purchase Order for the abovementioned contract.

Ayes: Three; Commrs. Warthling Jann and Schad

Noes: None

ITEM 8 - AWARD OF CONTRACT TO CARUS CORPORATION FOR THE FURNISHING AND DELIVERING OF POTASSIUM PERMANGANATE TO THE ERIE COUNTY WATER AUTHORITY FOR USE IN THE TREATMENT OF WATER FROM MARCH 1, 2014 THROUGH MARCH 31, 2016, PROJECT NO. 201400007 - \$263,520.00

Motion by Mr. Jann seconded by Mr. Schad

WHEREAS, The Erie County Water Authority (Authority) heretofore advertised in the Dodge Reports and Front Page on the 18th day of December, 2013, and in Business First on the 20th day of December, 2013, a notice inviting sealed bids or proposals in accordance with Section 1069 of the Public Authorities Law for the furnishing and delivering of Potassium Permanganate to the Erie County Water Authority for use in the treatment of water from March 1, 2014 through March 31, 2016; and

WHEREAS, Sealed bids or proposals were opened in the office of the Authority on the 20th day of December, 2013 at 11:00 a.m., local time, and were as follows:

BIDDERS	AMOUNT
Carus Corporation	\$263,520.00
Thatcher Company of New York	286,560.00
Slack Chemical Co., Inc.	430,560.00; and

WHEREAS, The bid bonds and Cashier's Check have all been approved by Anthony Alessi, Claims Representative/Risk Manager; and

WHEREAS, Robert Brown, Director of Equal Employment Opportunity, has advised that the low bidder, Carus Corporation has complied with the Authority's Affirmative Action Requirements and recommends that they be allowed to proceed with their contract based on that

fact; and

WHEREAS, Wesley C. Dust, P.E., Executive Engineer and Robert A. Niederpruem, Sr. Production Engineer have reviewed the specifications and bids and determined that Carus Corporation is the lowest bidder qualified to perform the project and have recommended that a contract be awarded to that firm for the abovementioned project;

NOW, THEREFORE, BE IT RESOLVED:

That it is hereby determined that Carus Corporation is the lowest responsible bidder for the abovementioned project, and that the Chairman is hereby authorized and directed to execute a contract with said contractor for the furnishing and delivering of Potassium Permanganate to the Erie County Water Authority for use in the treatment of water from March 1, 2014 through March 31, 2016 in the total amount of \$263,520.00; and be it further

RESOLVED: Pursuant to New York State Finance Law §§139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures with the award and execution by the Authority of this contract, the Restricted Period will cease; and be it further

RESOLVED: That the Secretary is hereby authorized to return to the unsuccessful bidders their deposit submitted with their bid to the Authority for the abovementioned project; and be it further

RESOLVED: That the Director of Administration is hereby authorized and directed to create a Master Purchase Order for the abovementioned contract.

Ayes: Three; Commrs. Warthling Jann and Schad
Noes: None

ITEM 9 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR CONTRACT NO. MP-77A, VAN DE WATER TREATMENT PLANT AND BALL PUMP STATION ELECTRICAL IMPROVEMENTS, PROJECT NO. 201300120

Motion by Mr. Jann seconded by Mr. Schad

WHEREAS, Wesley C. Dust, P.E., Executive Engineer and Richard M. Rosenberry, Sr. Distribution Engineer recommend that the Erie County Water Authority ("Authority") publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for Contract No. MP-77A, Van de Water Treatment Plant and Ball Pump Station Electrical Improvements; and

WHEREAS, The work, labor and services for the abovementioned project is estimated to cost an amount in excess of \$5,000.00; and

WHEREAS, The Advertisement for Bids for Contract No. MP-77A, Van de Water Treatment Plant and Ball Pump Station Electrical Improvements will be conducted pursuant to the enacted legislation, New York State Finance Law §§ 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Marnie Bell of Malcolm Pirnie, Inc., Consulting Engineers will be the designated contact person for the project with the adoption of this resolution;

NOW, THEREFORE, BE IT RESOLVED:

That the plans and specifications and form of bid be prepared for Contract No. MP-77A, Van de Water Treatment Plant and Ball Pump Station Electrical Improvements and upon completion be made available for inspection by bidders in the office of the Authority; and be it further

RESOLVED: That the Secretary is hereby authorized and directed to publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for the abovementioned project.

Ayes: Three; Commrs. Warthling Jann and Schad
Noes: None

ITEM 10 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR CONTRACT NO. CH-006, WATER SYSTEM IMPROVEMENTS IN THE TOWNS OF AMHERST, CHEEKTOWAGA AND HAMBURG, CITY OF LACKAWANNA AND VILLAGE OF BLASDELL, PROJECT NO. 201300135

Motion by Mr. Jann seconded by Mr. Schad

WHEREAS, Wesley C. Dust, P.E., Executive Engineer and Richard M. Rosenberry, Sr. Distribution Engineer recommend that the Erie County Water Authority ("Authority") publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for Contract No. CH-006, water system improvements in the Towns of Amherst, Cheektowaga and Hamburg, City of Lackawanna and Village of Blasdell; and

WHEREAS, The work, labor and services for the abovementioned project is estimated to cost an amount in excess of \$5,000.00; and

WHEREAS, The Advertisement for Bids for Contract No. CH-006, water system improvements in the Towns of Amherst, Cheektowaga and Hamburg, City of Lackawanna and Village of Blasdell will be conducted pursuant to the enacted legislation, New York State Finance Law §§ 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Mark Jarmuz of CHA, Consulting Engineers will be the designated contact person for the project with the adoption of this resolution;

NOW, THEREFORE, BE IT RESOLVED:

That the plans and specifications and form of bid be prepared for Contract No. CH-006, water system improvements in the Towns of Amherst, Cheektowaga and Hamburg, City of Lackawanna and Village of Blasdell and upon completion be made available for inspection by bidders in the office of the Authority; and be it further

RESOLVED: That the Secretary is hereby authorized and directed to publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for the abovementioned project.

Ayes: Three; Commrs. Warthling Jann and Schad
Noes: None

**ITEM 11 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR HVAC EQUIPMENT
FOR STURGEON POINT AND VAN DE WATER TREATMENT PLANTS,
PROJECT NO. 201400011**

Motion by Mr. Jann seconded by Mr. Schad

WHEREAS, Wesley C. Dust, P.E., Executive Engineer and Robert A. Niederpruem, Sr. Production Engineer recommend that the Erie County Water Authority ("Authority") publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for HVAC equipment for Sturgeon Point and Van de Water Treatment Plants; and

WHEREAS, The work, labor and services for the abovementioned project is estimated to cost an amount in excess of \$10,000.00; and

WHEREAS, The Advertisement for Bids for HVAC equipment for Sturgeon Point and Van de Water Treatment Plants will be conducted pursuant to the enacted legislation, New York State Finance Law §§ 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Jay Meyers, Production Engineer will be the designated contact person for the project with the adoption of this resolution;

NOW, THEREFORE, BE IT RESOLVED:

That the plans and specifications and form of bid be prepared for the HVAC equipment for Sturgeon Point and Van de Water Treatment Plants and upon completion be made available for inspection by bidders in the office of the Authority; and be it further

RESOLVED: That the Secretary is hereby authorized and directed to publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for the abovementioned project.

Ayes: Three; Commrs. Warthling Jann and Schad
Noes: None

ITEM 12 - AUTHORIZATION TO EXTEND THE MAINTENANCE AGREEMENT WITH FM COMMUNICATIONS, INC. TO RENDER MAINTENANCE, REPAIR AND ADJUSTMENTS OF THE EXISTING VOICE RADIO AND AVL SYSTEMS AND THE REMOVAL AND INSTALLATION OF EXISTING VOICE RADIO AND AVL MOBILE UNITS, PROJECT NO. 201200014

Motion by Mr. Jann seconded by Mr. Schad

WHEREAS, Heretofore and on the 8th day of March, 2012 the Erie County Water Authority ("Authority") entered into an Maintenance Agreement ("Agreement") with FM Communications, Inc. to render maintenance, repair and adjustments required to maintain optimum overall system performance of the existing voice radio and AVL systems and the removal and installation of existing voice radio and AVL mobile units; and

WHEREAS, Section 2 (Scope of Services) Paragraph 2.2 states that if the Authority and the Contractor mutually agree to continue this contract after the 31st day of March 2014, it shall be extended for the term of one (1) year on the same terms and conditions as the current Agreement; and

WHEREAS, FM Communications, Inc. submitted a letter dated February 6, 2014 requesting to extend the Agreement for a one year period commencing April 1, 2014; and

WHEREAS, James K. Ehrin, Sr. Distribution Engineer and Wesley C. Dust, Executive Engineer recommend extending the Agreement for a one year period;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority extends the Agreement with FM Communications, Inc. to render maintenance, repair and adjustments required to maintain optimum overall system performance of the existing voice radio and AVL systems and the removal and installation of existing voice radio and AVL mobile units for a one year period commencing April 1, 2014.

**Ayes: Three; Commrs. Warthling Jann and Schad
Noes: None**

**ITEM 13 - RATIFICATION OF THE INSTALLATION OF HYDRANTS AND VALVES
AND RETIREMENT OF EXISTING HYDRANTS AND VALVES - VARIOUS
LOCATIONS**

Motion by Mr. Jann seconded by Mr. Schad

WHEREAS, The Engineering Department of the Erie County Water Authority ("Authority") advised that hydrants and valves were installed as part of the Authority's program to keep pace with improvements in fire fighting technology, as follows:

Install 1,800 LF of 8" DIP for main replacement along Southcrest Avenue, Town of Cheektowaga on 1/3/14. Work done by ECWA forces under Work Authorization No. 107.200 6620.

Remove valve at 903 Mineral Springs Road, Town of West Seneca on 10/22/13. Work done by ECWA forces under Work Authorization No. 107.200 6608.

Valve originally installed in 1915 was scrapped and retired under Retirement Authorization No. R130057.

Replace existing valve at 286 Canton Street, City of Tonawanda with a new resilient seat valve on 11/7/13. Work done by ECWA forces under Work Authorization No. 107.200 6612.

Valve originally installed prior to 8/18/04 was scrapped and retired under Retirement Authorization No. R130061.

Install new hydrant at Peach Street, c/o Electric Ave., City of Lackawanna on 11/26/13. Work done by ECWA forces under Work Authorization No. 107.200 6616.

Replace existing hydrant at Leo Place, City of Lackawanna with a new Kennedy K81 hydrant on 11/8/13. Work done by ECWA forces under Work Authorization No. 107.200 6614.

Hydrant originally installed in 1985 was scrapped and retired under Retirement Authorization No. R130063.

Remove hydrant at 1435 Electric Ave., City of Lackawanna on 10/15/13. Work done by ECWA forces under Work Authorization No. 107.200 6606.

Hydrant originally installed in 1982 was scrapped and retired under Retirement Authorization No. R130055.

Install new valve at 52 Colton Avenue, City of Lackawanna on 11/7/13. Work done by ECWA forces under Work Authorization No. 107.200 6613.

Replace existing hydrant at 3976 Summerway Lane, Town of Hamburg with a new Kennedy K81 hydrant on 10/18/13. Work done by ECWA forces under Work Authorization No. 107.200 6607.

Hydrant originally installed prior to 7/14/11 was scrapped and retired under Retirement Authorization No. R130056.

Replace existing hydrant at opposite 4750 Helenwood Drive, Town of Clarence with a new Kennedy K81 hydrant on 10/29/13. Work done by ECWA forces under Work Authorization No. 107.200 6610.

Hydrant originally installed prior to 10/1/99 was scrapped and retired under Retirement Authorization No. R130059.

Replace existing hydrant at 4507 Gentwood Drive, Town of Clarence with a new Kennedy K81 hydrant on 10/28/13. Work done by ECWA forces under Work Authorization No. 107.200 6609.

Hydrant originally installed prior to 10/1/99 was scrapped and retired under Retirement Authorization No. R130058.

Replace existing hydrant at 5010 Brookfield Lane, Town of Clarence with a new Kennedy K81 hydrant on 12/10/13. Work done by ECWA forces under Work Authorization No. 107.200 6618.

Hydrant originally installed prior to 10/1/99 was scrapped and retired under Retirement Authorization No. R130065.

Replace existing hydrant at 8 Beale Avenue, Town of Cheektowaga with a new Kennedy K81 hydrant on 11/1/13. Work done by ECWA forces under Work Authorization No. 107.200 6611.

Hydrant originally installed in 1983 was scrapped and retired under Retirement Authorization No. R130060.

Replace existing hydrant at Brantwood Road, Town of Amherst with a new Kennedy K81 hydrant on 11/13/13. Work done by ECWA forces under Work Authorization No. 107.200 6615.

Hydrant originally installed in 1983 was scrapped and retired under Retirement Authorization No. R130064; and

WHEREAS, Wesley C. Dust, P.E., Executive Engineer ratifies said installations and work;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority approve the retirement of the abovementioned hydrants and valves at the abovementioned locations; and be it further

RESOLVED: That the installation of the new hydrants and valves in the abovementioned locations, as part of the Authority's continuing program to improve its facilities is hereby approved, ratified and confirmed.

Ayes: Three; Commrs. Warthling Jann and Schad
Noes: None

ITEM 14 - REFUND FOR NEW SERVICE INSTALLATIONS - \$23,510.46

Motion by Mr. Jann seconded by Mr. Schad

WHEREAS, The Erie County Water Authority ("Authority") has installed new services identified on its records by OWIP numbers; and

WHEREAS, Said new services have been completed and the actual cost thereof ascertained; and

WHEREAS, The entire actual cost thereof is less than the estimated cost of the new services; and

WHEREAS, Karen A. Prendergast, Comptroller, under the date of February 20, 2014, has recommended that the following refunds be made as set forth in attached Schedule "A";

NOW, THEREFORE, BE IT RESOLVED:

That the Authority repay the difference between the estimated cost of said new services and the entire actual costs thereof to the parties and in the amounts hereinafter set forth in attached Schedule "A".

Ayes: Three; Commrs. Warthling Jann and Schad

Noes: None

SCHEDULE "A"
Erie County Water Authority
Refunds Due Depositors For Services Installed
February 20, 2014

<u>OWIP No.</u>	<u>Depositor & Description</u>	<u>Deposit</u>	<u>Total Costs</u>	<u>Refund Due</u>
60763	Nicholas Marcezin/Twin Village Recycling Inc. P.O. Box 433 Depew, NY 14043 Install one 10" private fire protection service at 4153 Broadway in the Village of Depew	\$ 47,300.00	\$ 44,377.11	\$ 2,922.89
60784	BVG Realty of Florida LLC 6495 Transit Rd. Bowmansville, NY 14026 Install one 8" combination service at 4989 Genesee St. in the Town of Cheektowaga	18,700.00	13,403.93	5,296.07
60806	Clover Communities Roll Road, LLC 348 Harris Hill Rd. Williamsville, NY 14221 Install one 6" combination service at 8040 Roll Rd. in the Town of Clarence	34,400.00	31,695.50	2,704.50
60815	Remington Heights (formerly Northwest College Park Associates, LLC) 5505 Main St. Williamsville, NY 14221 Install one 4" combination service at 1690 Wehrle Dr. in the Town of Amherst	19,300.00	6,713.00	12,587.00
Total Refunds		\$ 119,700.00	\$ 96,189.54	\$ 23,510.46

**ITEM 15 - AUTHORIZATION TO GRANT A ONE-TIME COURTESY REVERSAL
OF DELINQUENT CHARGES FOR THE TOWN OF HANOVER - \$1,184.40**

Motion by Mr. Jann seconded by Mr. Schad

WHEREAS, Heretofore and on the 6th day of May, 2004 the Erie County Water Authority ("Authority") adopted a One-Time Courtesy Delinquent Charge Reversal Policy; and

WHEREAS, Said Policy states that if the Authority receives a request to waive a late fee over \$500, the request must be approved by the Board of Commissioners of the Authority; and

WHEREAS, Karen A. Prendergast, Comptroller, advised the Authority that she has received a request to waive the delinquent charges for the Town of Hanover; and

WHEREAS, Karen A. Prendergast, Comptroller advised that this customer has never received a waiver of late fees in the past; and

WHEREAS, Said request has complied with all one-time courtesy delinquent charge reversal requirements; and

WHEREAS, Karen A. Prendergast, Comptroller, recommends granting the above request; and

WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director, concurs with said recommendation;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority grant the one-time courtesy delinquent charge reversal request to the abovementioned customer; and be it further

RESOLVED: That the Comptroller is hereby authorized and directed to adjust the account of the abovementioned customer.

Ayes: Three; Commrs. Warthling Jann and Schad
Noes: None

**ITEM 16 - AUTHORIZATION TO GRANT A ONE-TIME COURTESY REVERSAL
OF DELINQUENT CHARGES FOR THE VILLAGE OF WILLIAMSVILLE -
\$3,696.33**

Motion by Mr. Jann seconded by Mr. Schad

WHEREAS, Heretofore and on the 6th day of May, 2004 the Erie County Water Authority ("Authority") adopted a One-Time Courtesy Delinquent Charge Reversal Policy; and

WHEREAS, Said Policy states that if the Authority receives a request to waive a late fee over \$500, the request must be approved by the Board of Commissioners of the Authority; and

WHEREAS, Karen A. Prendergast, Comptroller, advised the Authority that she has received a request to waive the delinquent charges for the Village of Williamsville; and

WHEREAS, Karen A. Prendergast, Comptroller advised that this customer has never received a waiver of late fees in the past; and

WHEREAS, Said request has complied with all one-time courtesy delinquent charge reversal requirements; and

WHEREAS, Karen A. Prendergast, Comptroller, recommends granting the above request; and

WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director, concurs with said recommendation;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority grant the one-time courtesy delinquent charge reversal request to the abovementioned customer; and be it further

RESOLVED: That the Comptroller is hereby authorized and directed to adjust the account of the abovementioned customer.

Ayes: Three; Commrs. Warthling Jann and Schad

Noes: None

ITEM 17 - AUTHORIZATION FOR WESLEY DUST, EXECUTIVE ENGINEER, ROBERT NIEDERPRUEM, SR. PRODUCTION ENGINEER AND RICHARD ROSENBERY, SR. DISTRIBUTION ENGINEER TO ATTEND THE NYS AWWA SPRING MEETING IN ROCHESTER, NEW YORK

Motion by Mr. Jann seconded by Mr. Schad

WHEREAS, The Erie County Water Authority deems it advisable for Wesley Dust, Executive Engineer, Robert Niederpruem, Sr. Production Engineer and Richard Rosenberry, Sr. Distribution Engineer to attend the NYS AWWA Spring Meeting in Rochester, New York at a total estimated cost of \$1,900.00;

NOW, THEREFORE, BE IT RESOLVED:

That Wesley Dust, Executive Engineer, Robert Niederpruem, Sr. Production Engineer and Richard Rosenberry, Sr. Distribution Engineer are hereby authorized to travel to Rochester, New York from May 13, 2014 to May 15, 2014 to attend the NYS AWWA Spring Meeting at a total estimated cost of \$1,900.00.

Ayes: Three; Commrs. Warthling Jann and Schad
Noes: None

ITEM 18 - AUTHORIZATION TO AMEND POLICY NO. 8.0 – TRAVEL AND TRAINING EXPENSES TO THE ERIE COUNTY WATER AUTHORITY'S EMPLOYEE POLICIES AND PROCEDURES MANUAL

Motion by Mr. Jann seconded by Mr. Schad

WHEREAS, Heretofore and on the 18th day of May, 1995, by Resolution Item No. 25, the Erie County Water Authority ("Authority") adopted an Employee Policies and Procedures Manual (formerly known as Human Resources Policies/ Procedures Manual); and

WHEREAS, Heretofore and on the 27th day of December, 2005 the Authority adopted a revised Employee Policy Policies and Procedures Manual; and

WHEREAS, Karen A. Prendergast, Comptroller advises that it is in the best interest of the Authority to amend Policy No. 8.0 – Travel and Training Expenses of said Manual to read as follows on attached Schedule "A"; and

WHEREAS, Karen A. Prendergast, Comptroller recommends amending Policy No. 8.0 – Travel and Training Expenses of the Authority's Employee Policies and Procedures Manual; and

WHEREAS, Matthew J. Baudo, Secretary to the Authority concurs with said recommendation;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority amend Policy No. 8.0 – Travel and Training Expenses of said Manual of the Authority's Employee Policies and Procedures Manual.

Ayes: Three; Commrs. Warthling Jann and Schad

Noes: None

SCHEDULE "A"

**ERIE COUNTY WATER AUTHORITY
HR Policies/Procedures**

Re:	TRAVEL AND TRAINING EXPENSES	Policy No.:	8.0
Application:	All Employees	Amended:	09/12/06 02/20/14

PURPOSE

To provide for reimbursement of employee expenses incurred on Authority business.

POLICY**Types of Travel**

Travel undertaken for training purposes or attendance at conferences or seminars requires the approval of the Board as per resolution Item No. 31 dated 06/20/06.

Local travel is that undertaken during the normal course of business and does not require prior approval.

Reimbursement of Expenses

The Authority will reimburse its employees for all necessary and legitimate expenses actually incurred when traveling on authorized Authority business and properly documented on an Expense Report.

Examples of necessary and legitimate expenses are as follows:

- Transportation
- Lodging
- Meals
- Registration fees
- Technical publications
- Educational materials of a professional nature

Business related entertainment with a specific purpose, approved by the Secretary or Executive Director

Examples of expenses that are not reimbursable are as follows:

- Expenses incurred by a spouse or companion**
- Clothing or toiletries lost or forgotten**
- Dry cleaning or laundry service**
- Non-professional reading material**
- Non-business entertainment**

Anything considered excessive by the Department Head, Secretary to the Authority or Executive Director will not be reimbursed.

The above lists are provided only as examples and are not intended to be exhaustive.

Use of Authority Credit Cards

In cases where employees have been issued credit cards or gasoline credit cards, the cards are to be used for Authority business only. Under no circumstances are they to be used for purely personal items.

In cases where Authority credit cards are used for items that contain both personal and business components, reimbursement to the Authority for the personal portion of the charge should be submitted to the Authority with the Expense Report or deducted from expenses to be reimbursed.

Authority credit cards are not to be used for automobile expenses when a personal vehicle is used on Authority business. In such cases, expenses will be reimbursed as outlined in the following section.

Vehicle Expenses - Personal Vehicles

Parking fees and tolls will be reimbursed by the Authority upon presentation of receipts. All other expenses will be reimbursed using the standard mileage rate established by the Internal Revenue Service.

The Authority's blanket insurance policy does cover the employee's vehicle for liability when the employee is traveling on Authority business. If the employee is covered by a personal policy, the Authority's policy covers the difference between coverage of the personal policy and actual expenses.

At no time will commuting costs be reimbursed by the Authority. Commuting costs are those that would normally be incurred from the employee's home to his or her assigned job site and return.

Vehicle Expenses - Authority Vehicles

Employees using Authority vehicles are encouraged to obtain gasoline and other petroleum products from the Service Center as these represent the least cost to the Authority.

In circumstances where return to the Service Center is not practical, gasoline credit cards belonging to the Authority should be used.

In lieu of the above options, cash or personal credit cards can be used and expenses will be reimbursed upon submission of an Expense Report. However, this option is the least cost efficient and its use is discouraged.

Direct Billing

The Authority routinely makes arrangements to have air fares, car rentals and hotel accommodations billed directly to the Authority. This provides for the recognition of the Authority's tax exempt status and should be used whenever possible.

Direct billing arrangements are at the discretion of the service provider and typically take one to three weeks advance notice to arrange. It is the responsibility of the employee to notify the Comptroller's Office of a desire for direct billing sufficiently in advance to make such arrangements.

When direct billing is used, the employee should request a copy of the bill when service is rendered and attach it to the Expense Report.

PROCEDURES

1. All expenses, whether submitted for reimbursement, directly billed, or charged to the Authority, must be fully documented on an Expense Report (Exhibit A) accompanied by vendor and/or credit card receipts as follows:
 - a) air fare - actual air ticket,
 - b) car rental - copy of contract including final costs,
 - c) ground transportation - vendor receipt,
 - d) lodging - vendor invoice,
 - e) meals and entertainment - vendor receipt or credit card receipt,

f) gratuities - must be shown on vendor or credit card receipts

2. Expense Reports must be filed either upon returning from a training session or seminar or, for local expenses, at least quarterly to facilitate audit of direct billed and credit card items.
3. Expense Reports must be signed by the employee and approved by the Department Head and the Executive Director or Secretary to the Authority. In cases where a Department Head is requesting reimbursement, only approval by the Executive Director or Secretary to the Authority is required.
4. Expenses incurred by the Executive Director, Secretary or Counsel must be approved by either the Chairman or the Treasurer of the Authority.
5. Expense Reports submitted by a member of the Authority must be approved by either the Treasurer or Chairman of the Authority. The Chairman and the Treasurer may not approve their own Expense Report.
6. It is important that all expenses be adequately documented on the Expense Report including,
 - Date(s) of travel,
 - Purpose of travel,
 - Location/Destination,
 - In the case of business entertainment, the purpose and the participants.
7. In cases of local travel in Authority Owned Vehicles, Expense Reports must include only a general description of the purpose of the travel - i.e., daily travel between the Sturgeon Point and Van De Water Treatment Plants. Toll and parking receipts must be attached and include dates.

ITEM 19 - AUTHORIZATION TO AMEND POLICY NO. 9.0 – USE OF AUTHORITY VEHICLES TO THE ERIE COUNTY WATER AUTHORITY’S EMPLOYEE POLICIES AND PROCEDURES MANUAL

Motion by Mr. Jann seconded by Mr. Schad

WHEREAS, Heretofore and on the 18th day of May, 1995, by Resolution Item No. 25, the Erie County Water Authority ("Authority") adopted an Employee Policies and Procedures Manual (formerly known as Human Resources Policies/ Procedures Manual); and

WHEREAS, Heretofore and on the 27th day of December, 2005 the Authority adopted a revised Employee Policy Policies and Procedures Manual; and

WHEREAS, Karen A. Prendergast, Comptroller advises that it is in the best interest of the Authority to amend Policy No. 9.0 – Use of Authority Vehicles of said Manual to read as follows on attached Schedule “A”; and

WHEREAS, Karen A. Prendergast, Comptroller recommends amending Policy No. 9.0 – Use of Authority Vehicles of the Authority's Employee Policies and Procedures Manual; and

WHEREAS, Matthew J. Baudo, Secretary to the Authority concurs with said recommendation;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority amend Policy No. 9.0 – Use of Authority Vehicles of said Manual of the Authority's Employee Policies and Procedures Manual.

Ayes: Three; Commrs. Warthling Jann and Schad
Noes: None

SCHEDULE "A"

ERIE COUNTY WATER AUTHORITY
HR Policies/Procedures

Re:	USE OF AUTHORITY VEHICLES	Policy No.:	9.0
Application:	All Employees	Amended:	01/22/98 01/10/08 06/18/09 02/20/14

PURPOSE

To ensure that the policies of the Authority and the responsibilities of the individual with respect to vehicle usage are clearly communicated.

POLICY

It is the policy of the Authority to provide personal use vehicles to individuals who incur extensive business mileage or are routinely required to respond to emergencies on a 24 hour basis.

In addition, a number of vehicles are assigned to personnel for the convenience of the Authority. These individuals are required to commute in the assigned vehicle, as they do not routinely report to one location for work or are required to respond to emergencies when called. The vehicles contain equipment necessary to respond to an emergency, or to perform their daily work assignment. Employees are not authorized to use these vehicles for any other personal travel.

All personal use of vehicles, including commuting, is included in taxable income as required by Internal Revenue Service regulations.

Individuals authorized to use Authority vehicles must have a valid NYS drivers license or, if required, a valid NYS commercial driver's license.

PROCEDURES

1. The following individuals have been issued Authority vehicles on a 24-hour basis and are

2/20/14

hereby authorized to use the vehicle for personal travel. This personal travel shall be limited to Erie County and a 100 mile radius from the Authority's service district.

Executive Director
 Executive Engineer
 Sr. Production Engineer - Production Department Head
 Sr. Distribution Engineer - Engineering/Construction Department Head
 Chemist & Chief Water Treatment Plant Operator

2. The Internal Revenue Service requires that individuals allowed to use an Authority owned vehicle for personal travel keep a mileage log and provide information to the employer annually. The mileage log is the sole responsibility of the employee and must contain the following information:
 - a. Number of business miles
 - b. Purpose of the business travel
 - c. Destination
 - d. Beginning and ending odometer reading
3. In accordance with IRS regulation, a statement containing the total mileage incurred for the year and the percentage attributed to personal use must be submitted to the Authority's Comptroller during December of each year.
4. The taxable fringe benefit for personal use determination is based on the Internal Revenue Service lease valuation method using the percentage indicated in the employee's statement.
5. The following individuals have been issued Authority vehicles for business use only and are hereby authorized to use the vehicle to commute to and from work at an Erie County Water Authority worksite:

Pump Mechanic Crew Chief
 Director of Drinking Water Quality
 Production/Distribution Engineer-Plants
 Electrical Engineer
6. The taxable fringe benefit will be charged at the current IRS published rate for each one way commute, and will be calculated for each day the employee worked during the year.
7. The calculated fringe benefit, as outlined in numbers 4 and 6 above, is included in box 1, "Wages, tips and other compensation" and reported separately in box 14, "Other" on the

employees' W2 form.

8. As required by Internal Revenue Service regulations, FICA tax is withheld from the last pay period in December. State and Federal taxes are the responsibility of the individual; no income taxes are withheld.
9. If an employee with a 24-hour personal use vehicle chooses, or if they fail to provide the required statement, 100% of the value of the calculated fringe benefit will be reported on their W2 and the appropriate FICA taxes will be withheld on that amount.
10. All Authority passenger vehicles, with the exception of vehicles assigned on a 24-hour personal use basis, must display Erie County Water Authority decals on both left and right front doors.

ITEM 20 - TODD KLUBEK -- LEAVE OF ABSENCE

Motion by Mr. Jann seconded by Mr. Schad and carried to grant Todd Klubek, Automotive Mechanic a leave of absence without pay commencing May 12, 2014 through and including June 8, 2014.

Ayes: Three; Commrs. Warthling Jann and Schad
Noes: None

ITEM 21 - BETH CACCAMISE - LEAVE OF ABSENCE

Motion by Mr. Jann seconded by Mr. Schad and carried to grant Beth Caccamise a leave of absence from her permanent position of Jr. Customer Service Representative during her provisional appointment as Customer Service Representative.

Ayes: Three; Commrs. Warthling Jann and Schad
Noes: None

ITEM 22 - MICHAEL SIERACKI - LEAVE OF ABSENCE

Motion by Mr. Jann seconded by Mr. Schad and carried to grant Michael Sieracki a leave of absence from his permanent position of Jr. Customer Service Representative during his provisional appointment as Customer Service Representative.

Ayes: Three; Commrs. Warthling Jann and Schad
Noes: None

ITEM 23 - ANDREW WESNER - LEAVE OF ABSENCE

Motion by Mr. Jann seconded by Mr. Schad and carried to grant Andrew Wesner a leave of absence from his permanent position of Jr. Customer Service Representative during his provisional appointment as Customer Service Representative.

Ayes: Three; Commrs. Warthling Jann and Schad
Noes: None

ITEM 24 - AUTHORIZATION TO AMEND THE ERIE COUNTY WATER AUTHORITY'S ANNUAL O & M AND CAPITAL BUDGETS FOR FISCAL YEAR 2013

Motion by Mr. Jann seconded by Mr. Schad

WHEREAS, In a resolution dated November 15, 2012, the Erie County Water Authority ("Authority") adopted its Annual O&M and Capital Budgets for the fiscal year 2013; and

WHEREAS, From time to time, due to changes in spending priorities, availability of funds, or changes in other circumstances, the Authority finds it proper to amend its Budget to reflect such changes; and

WHEREAS, A year end review by Karen A. Prendergast, Comptroller, of the Authority's accounts has resulted in adjustments being made to some of the accounts in order to properly close the books for the year 2013 and the necessity of a reclassification adjustment to the Authority's O&M and Capital budgets, as follows:

2013 O&M Budget

<u>Description</u>	<u>Increase</u>	<u>Decrease</u>
<u>Operating Expenses:</u>		
Salaries & Wages: Supervision	\$ 45,288	
Salaries & Wages: Salary Overtime	\$ 26,795	
Salaries & Wages: Labor Overtime	\$ 157,868	
Power Purchased	\$ 123,649	
Payments to Contractors – Restoration	\$ 300,047	
Refuse and Waste Disposal	\$ 48,029	
Administrative Credits	\$ 329,668	
Inventory Adjustments	\$ 105,421	
Various Other O&M Expense Line Item	<u>\$ 920,700</u>	

Balancing

Renewals and Replacements		\$ 1,136,765
Various Other O&M Expense Line Item		\$ <u>920,700</u>
Balancing		
Totals	\$ 2,057,465	\$ 2,057,465

2013 Capital Budget

<u>Capital No.</u>	<u>Description</u>	<u>Increase</u>	<u>Decrease</u>
101005	Oracle Database Service for SCADA	\$ 977	
100586	Misc Distribution Mains	\$ 708,816	
100897	GHD-6B Ventilation/Cooling System Improvements	\$ 34,143	
101014	Betterment - Penora St. – Town of Lancaster	\$ <u>30,288</u>	
100573	Meter Purchases		\$ 442,224
100583	Fire Hydrants, New & Replacements		\$ 235,000
100584	Service Pipes and Installations in ECWA		\$ 50,000
100585	Valves & Appurtenances		\$ <u>47,000</u>
Totals		\$ 774,224	\$ 774,224

WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director, Wesley C. Dust, Executive Engineer, Karen A. Prendergast, Comptroller, and Steven V. D'Amico, Business Office Manager, recommend approval of said amendment;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority's Annual O&M and Capital Budgets for the fiscal year 2013 be amended by adjusting them as listed above.

Ayes: Three; Commrs. Warthling Jann and Schad
Noes: None

ITEM 25 - AUTHORIZATION TO AMEND ITEM NO. 8 OF THE MINUTES OF THE MEETING OF THE ERIE COUNTY WATER AUTHORITY HELD ON JANUARY 9, 2014 IN CONNECTION WITH THE AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS FOR BOND COUNSEL SERVICES, PROJECT NO. 201300164

Motion by Mr. Jann seconded by Mr. Schad

WHEREAS, Heretofore and on the 9th day of January, 2014 the Board of Commissioners of the Erie County Water Authority authorized amending Item No. 6 of the Minutes of the Meeting of the Erie County Water Authority held on December 5, 2013 changing the designated contact person for the solicitation of Request for Proposals (RFP) for Bond Counsel Services to Robert J. Lichtenthal, Jr.; and

WHEREAS, The Authority deems it necessary to amend Item No. 8 of the Minutes of the Meeting of the Authority held on January 9, 2014 changing the designated contact person for the solicitation of RFP for Bond Counsel Services to John B. Licata;

NOW, THEREFORE BE IT RESOLVED:

The Authority amends Item No. 8 of the Minutes of the Meeting of the Erie County Water Authority held on January 9, 2014 changing the designated contact person for the solicitation of Request for Proposals (RFP) for Bond Counsel Services to John B. Licata.

Ayes: Three; Commrs. Warthling Jann and Schad

Noes: None

ITEM 26 - Service Connection Work Order List:

Motion by Mr. Jann seconded by Mr. Schad and carried to approve Service Connection Work Order Nos. 2014-03, 2014-04, 2014-05, 2014-06 and 2014-07, to Nichols Long & Moore Construction Corp. for Service Area No. 1 under Contract No. 13-03-01 and to Russo Development, Inc. for Service Area No. 2 under Contract No. 13-04-01 and large services under Contract No. 13-05-01 to Kandey Company, Inc.

NEW DATE 1/17/2014
PAGE: 1

ED.: 2016-03
DATE: 1/17/2016
CONTRACT: 13-06-01

SERVICE NUMBER	STREET ADDRESS	TYPE	APPLICANT'S NAME	AGE	TENURE	SALES IDENTIFICATION NUMBER	EST. SALES NUMBER	SERVICE CHARGE PER MONTH	STATUS
818003000	0040 VIOLET HWY	NEW	CARL FENLEY	10	Residential	WATER DISTRICT		2,000.00	00800300-7
COMMENTS: TAP ON EXISTING DRIVE									

DISTRIBUTION: Small/Krueger 1/1/12
 CONFIDENTIAL: James A. Krueger
 SECRETARY: M. J. Boud

SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE SAID COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

7/18
1/7/11

BRICK COUNTY WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

WORK DATE 1/24/2014
PAGE: 1

TO: BIRDS DEVELOPMENT INC
635 WEST MAIN ST
SPRINGVILLE NY 14141

ED.: 3816-04
DATE: 1/24/2014
CONTRACT: 15-04-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF BWA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	TYPE	APPLICANT NAME	SIZE	TYPE	WATER IDENTIFICATION	EST FEE	WATER FEE	SERVICE CHRG. FEE	BILLING ACCOUNT NO
994412	6040 CUMMINS WAY	SEWER	RYAN WARD	3/4	Residential				2,000.00	00001007-1
994413	6030 CUMMINS WAY	SEWER	RYAN WARD	3/4	Residential				2,000.00	00001100-0
063000300	31 EVERGREEN TRL	ORDER BACK FORNED ROUNDED END		3/4	Residential	WATER DISTRICT			2,000.00	00000070-0
067000307	4070 CUMMINS WAY	ORDER BACK DOUBLE COVER		1"	Residential	WATER DISTRICT C			2,000.00	00000301-0
COMMENTS: 6000 IS 600" BACK										
067000310	19 KELLY HARBOR	ORDER BACK ALLIANCE CONSTRUCTION		3/4	Residential	WATER DISTRICT			2,000.00	00000000-0

DISTRIBUTION ENGINEER: Jeffrey Knecht 1/24/14 CONTRACTOR: Kevin A. Bandy SECRETARY: Ann J. Bandy

CONNECTION
SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE BRICK COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

DAUG
1/24/14

DW
1/2/14

SEAS COUNTY WATER AUTHORITY
SEWER CONNECTION WORK ORDER

WORK DATE 1/31/2014
PAGE: 3

TO: SEAS DEVELOPMENT INC
535 WEST MAIN ST
JULIENVILLE KY 40341

NO.: 2014-03
DATE: 1/31/2014
CONTRACT: 13-04-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF SCWA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	APPLICANT NAME	DATE	TYPE	SEWER DISTRICT	EST. CHARGE	SEWER SERVICE CHARGE	BILLING ACCOUNT NO.
090438 4044	COMMONS WAY	SEASCO	KYAN HODGE	3/4	Residential		2,000.00	00001191-3
040000213 6	OVERSHOOT TRL	CHICK DAVE FORBES HOME INC		3/4	Residential	SEWER DISTRICT	2,000.00	00000734-4
001000119 31	NORTH AMERICA DR	W SEASCO LAC DEVELOPMENT GROUP LLC 1*		Domestic	SEWER DISTRICT		2,000.00	00000193-9

DISTRIBUTION ENGINEER:

Jeff K. Kralik 4/1/14

CONTRACTOR:

K. Pre. Berger

SECRETARY:

M. L. Brando

DISCLAIMER
SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE SEAS COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

*DMF
1/2/14*

MASS WATER & SEWER AGENCY
SERVICE CONNECTION WORK ORDER

NEW DATE: 1/31/2014
PAGE: 3

TO: RICHARD LONG & SONS CONCT CORP
149 GUNVILLE RD
LAWRENCE MA 01840

NO.: 2024-00
DATE: 1/31/2014
CONTRACT: 13-03-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF BWA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	APPLICANT NAME	SIZE	TYPE	WATER IDENTIFICATION	WWT	WWT DISTRICT	SERVICE COST	BILLING ACCOUNT NO
950000	131 HILLTOP RD	CHRYSTOMA **SERVICE REPLACEMENT**	1/4	Residential	DE 3996 RCD			.00	22046341-3
315013410	47 WINTERDALE LN	ARMSTRONG HARRISON/WMSC EQUITY CORP	1/4	Residential	WATER DISTRICT A			2,000.00	60800070-0
315013417	90 WINTERDALE LN	ARMSTRONG HARRISON/WMSC EQUITY CORP	1/4	Residential	WATER DISTRICT A			2,000.00	60800067-7
315013445	80 BOWLEIGH LN	ARMSTRONG HARRISON/WMSC EQUITY CORP	1/4	Residential	WATER DISTRICT A			2,000.00	60800370-0
315013446	76 BOWLEIGH LN	ARMSTRONG HARRISON/WMSC EQUITY CORP	1/4	Residential	WATER DISTRICT A			2,000.00	60800371-1
715005345	TRANQUILITY VIL	LAWRENCE BOXER BROS OF MA	1/4	Residential	WATER DISTRICT			2,000.00	60843437-7

DISTRIBUTION ENGINEER:

James F. K... 2/1/14

CONTRACTOR:

Karen A. ...

SECRETARY:

M. J. ...

SIGNATURE
SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AGENCY.
THE MASS COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

*DW...
1/31/14*

MISSISSIPPI WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

ISSUE DATE 2/07/2014
PAGE: 1

TO: HESCO DEVELOPMENT INC
535 WEST MAIN ST
SPRINGVILLE UT 84141

WO.: 2014-04
DATE: 2/07/2014
CONTRACT: 13-04-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO OBTAIN THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF BONA FIDES.

SERVICE	STREET	APPLICANT	DATE	TYPE	MAIN	INT	MAIN	SERVICE	RELATION
NUMBER	ADDRESS	NAME	DATE	TYPE	IDENTIFICATION	PLUMB	PLUMB	DATE	ACCOUNT NO
515061660	3007 WEST CHURCH ST	HESCO	WESTERN SLOAN	1/4 Residential	WATER DISTRICT C			2,000.00	00000007-0

DISTRIBUTION ENGINEER:

Frank H. Kullback

CONTROLLER:

Theresa DeLeon

SECRETARY:

M. J. Bant

SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE MISSISSIPPI WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

*Done
2/7/14*

2/20/14

SEAL COUNTY WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

ROW DATE 2/07/2014
PAGE: 3

TO: NICHOLS LANE & MOORE CORP CORP
143 GUNVILLE RD
LANCASTER NY 14086

NO.: 2014-06
DATE: 2/07/2014
CONTRACT: 13-03-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ROWA ENGINEER.

SERVICE	STREET	APPLICANT	DATE	TYPE	MAIN	SPY	MAIN	SERVICE	BILLING
NUMBER	ADDRESS	NAME	DATE	TYPE	DIAMETER	DEPTH	DEPTH	CHG. FEE	ACCOUNT NO
907704	9630 GARDEN GLEN	CLARENCE	NICOT BUILDERS INC	1"	Residential			2,000.00	00803779-0
COMMENTS: NEW 8"									
000053	6700 COWEN RD	CLARENCE	NICOT BUILDERS INC	1"	Residential			2,000.00	00803833-0
COMMENTS: SUDGET WITH APPL.									

DEFINITION ENGINEER:

James J. Kneale 2/6/14

CONTRACTOR:

Lawrence C. Rodriguez

CONTRACT:

M. J. Dalk

SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE SEAL COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

Dug 2/7/14

WILLAMETTE WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

ROW DATE: 2/14/2014
PAGE: 1

TO: BORDO DEVELOPMENT INC
535 WEST MAIN ST
SPRINGVILLE UT 84101

NO.: 2014-07
DATE: 2/14/2014
CONTRACT: 13-04-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ROWA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	TYPE	APPLICANT NAME	SIZE	TYPE	WATER DISTRICT	WATER DISTRICT C	SERVICE CHARGE	BILLING ACCOUNT NO.
904441 4037	CONCORD WAY	REWORK	RYAN BORDO	3/4	Residential			2,000.00	60501110-7
91000045 10	REED HILL DR	ARMOR	THOMAS J JOHNSON	1"	Residential	WATER DISTRICT		2,000.00	60500341-9
91000013 1123	LEWIS RD	ARMOR	CLARENCE CONSTRUCTION	3/4	Residential	WATER DISTRICT C		2,000.00	60507410-1
COMMENTS: SURVEY WITH APPL									
74300046 12040	CLINTON ST	HAZILLA	GRANDVIEW	3/4	Residential	WATER DISTRICT B		2,000.00	60504310-0
74300057 12043	CLINTON ST	HAZILLA	GRANDVIEW	3/4	Residential	WATER DISTRICT B		2,000.00	60500001-9

DISTRIBUTION ENGINEER:

Jeffrey K. Kline 2/14/14

CONTROLLER:

Marcelle R. Rader

SECRETARY:

Matthew J. Bando

SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE WILLAMETTE WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

JKL 2/14/14

SEAL COUNTY WATER AUTHORITY
SERVICE CONNECTION WITH ORDER

ROW DATE: 2/14/2014
PAGE: 3

TO: STEVENS LANE & MOORE CONST CORP
140 CUMFILLS RD
LANCASTER NY 14096

NO.: 3014-07
DATE: 2/14/2014
CONTRACT: 13-03-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF SUCH ENGINEER.

SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANT NAME	SIZE	TYPE	MAIN IDENTIFICATION	WPT MAIN SERVICE	BILLING
319013137	111 COLLINGS LN	AMHERST	HYDRA BUILDING CORP	1"	Residential	WATER DISTRICT A	2,000.00	40034073-6
319013294	100 COLLINGS LN	AMHERST	HYDRA BUILDING CORP	1"	Residential	WATER DISTRICT A	2,000.00	40034093-4
319013453	25 PERRY LN	AMHERST	FORBES HOME INC	3/4"	Residential	WATER DISTRICT A	2,000.00	40034080-4
319013494	164 COLLINGS LN	AMHERST	HYDRA BUILDING	1"	Residential	WATER DISTRICT A	2,000.00	40034119-0
COMMENTS: SURVEY WITH APPR.								
713000134	20 HIDDLEBURY LN	LANCASTER	KEAR HOME	3/4"	Residential	WATER DISTRICT	2,000.00	40041343-0
713000400	10 JONESTOWN CT	LANCASTER	BARBARA/DAVE EIGHTY CORP	1/4"	Residential	WATER DISTRICT	2,000.00	40030450-7
713000415	20 JONESTOWN CT	LANCASTER	BARBARA/DAVE EIGHTY CORP	1/4"	Residential	WATER DISTRICT	2,000.00	40030457-1

DISTRIBUTION ENGINEER:

James J. Boudo 2/14/14

CONTROLLER:

Karen C. Reilly

SECRETARY:

Matthew J. Boudo

SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE SEAL COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

DMR 2/14/14

Motion by Mr. Jann seconded by Mr. Schad and carried to enter Executive Session for discussion on the Matusick litigation, labor management and proposed contract matters.

Motion by Mr. Jann seconded by Mr. Schad and carried to exit Executive Session

VIII. - ADJOURNMENT

Motion by Mr. Jann, second by Mr. Schad and carried that the meeting adjourn.

Matthew J. Boudo

Matthew J. Boudo
Secretary to the Authority/Personnel Director

SLZ

2/20/14